

Determine Your Recycle Week

If your residence is located **ON OR WEST of Route 534**, your recycling is picked up on even weeks.

If your residence is located **EAST of Route 534**, your recycling is picked up on odd weeks.



Waste Management Wednesday Recycling Schedule

■ Even ■ Odd

2014	January	February	March	April
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4 5
5 6 7 8 9 10 11	5 6 7 8	5 6 7 8	5 6 7 8	6 7 8 9 10 11 12
12 13 14 15 16 17 18	12 13 14 15	12 13 14 15	12 13 14 15	13 14 15 16 17 18 19
19 20 21 22 23 24 25	16 17 18 19 20 21 22	16 17 18 19 20 21 22	16 17 18 19 20 21 22	20 21 22 23 24 25 26
26 27 28 29 30 31	23 24 25 26 27 28	23 24 25 26 27 28 29 30 31	27 28 29 30	27 28 29 30

2014	May	June	July	August
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3 4 5 6 7	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5 6
7 8 9 10 11 12 13	7 8 9 10 11 12 13 14	6 7 8 9 10 11 12	6 7 8 9 10 11 12	3 4 5 6 7 8 9
14 15 16 17 18 19 20	14 15 16 17 18 19 20 21	13 14 15 16 17 18 19	13 14 15 16 17 18 19	10 11 12 13 14 15 16
21 22 23 24 25 26 27	22 23 24 25 26 27 28 29 30 31	20 21 22 23 24 25 26 27 28 29 30 31	20 21 22 23 24 25 26 27 28 29 30 31	17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

2014	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3 4	1 2 3 4	1 2 3 4 5 6	1 2 3 4 5 6
7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	2 3 4 5 6 7 8 9 10 11 12 13	7 8 9 10 11 12 13
14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	14 15 16 17 18 19 20
21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	16 17 18 19 20 21 22 23 24 25 26 27	21 22 23 24 25 26 27
28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29 30 31	23 24 25 26 27 28 29 30 31	28 29 30 31

Observed Holidays

If a holiday falls on a weekday, your collection day will be moved to the next day.

- New Years Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Questions?

Should you have questions regarding the every other week recycling program or the use of your cart, please contact: **1-866-797-9018**

Placing Your Carts Out for Collection

Moving one cart at a time, first, make sure the lid is closed. Then grab the handle and use the convenient "tilt and go" bar feature (between the wheels at the rear of the cart), to tilt the cart back slightly. Now, safely and easily push or pull the cart. The cart is designed to withstand dragging, however, for ease of use, tilt and roll!

DON'T FORGET: Always close the lid before moving. Pull the cart uphill, and push the cart downhill.

Your cart should be placed out at the curb by 6 a.m. on your scheduled collection day. Your cart should be placed three feet from the roadway with the handles facing toward your home and the lid opening toward the street. Do not place your cart in the street. For proper servicing of your 64 gallon recycling cart, place your recycling on one side of your driveway and other side of the driveway place your 96 gallon trash cart.

Do not place your cart close to obstructions such as mailboxes, utility poles, fire hydrants or parked cars.

Always Close the Lid

Always keep the lid closed to keep animals, rain, snow, and ice out, and keep the refuse, recyclables and odors in.

Remove Your Cart After Collection

In order to help maintain the appearance of your neighborhood, please remove your cart promptly after having been serviced. If possible the cart should be stored inside of a garage. Be careful not to store your cart close to a furnace, fireplace, grill or other source of excessive heat.

Caring for Your Carts

Both the trash cart and recycling cart are designed for ease of maintenance. To clean, simply rinse with water from time to time and let it dry in sunlight with the lid open. Do not place paints, solvents, acids, gasoline, oil, hot ashes, medical recyclables, exposed needles, sand, soil, rocks or concrete in your cart.

Paying For Your Service

You have several options when it comes to paying for your residential collection from Waste Management. Choose the most convenient for you and your household:

1. Online Payments – Log on to www.wm.com, go to WMezPay link and follow the prompts. There is no additional cost. The options are:

- One-time payment
- View invoices online
- Pre-payments (great for when you are on a vacation)
- Recurring options
- View payment history

• You may also sign up online for e-mail notifications of your pick up week.

2. Mail-in Payments – PO Box 4647, Carol Stream, IL 60197-4647

Please remember to include the remittance stub.

3. Phone Payments – For payments over the phone, call our Customer Service Center at **1-866-797-9018**. Please note there is a small administrative fee for assisting with payments over the phone.

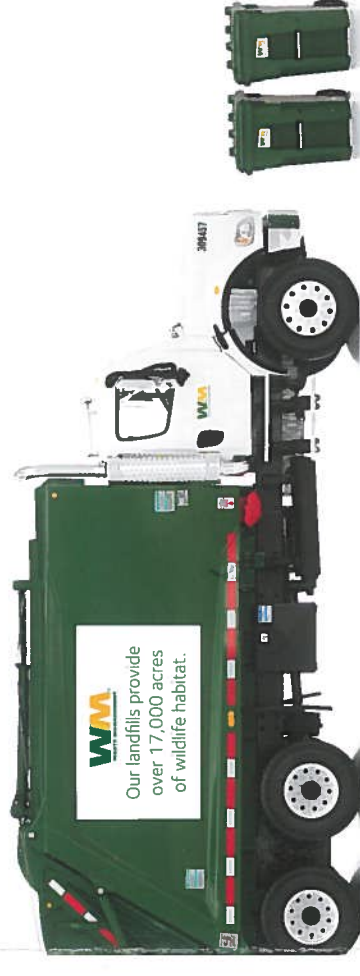
Payment Methods

- Checking
- Credit Card (VISA, MasterCard, American Express, Discover)
- Savings
- Debit

Payment Terms

Payment is due upon receipt. Waste Management's typical billing period is quarterly billed in advance.

City of Geneva New Recycling Program



THINK GREEN.

SIGN UP for COLLECTION DAY REMINDERS VIA EMAIL by calling Customer Service at 866-797-9018.

Welcome to your **New Recycling Service**, brought to you by the City of Geneva and Waste Management of Ohio. Through the City's agreement with Waste Management, recycling carts are being provided to you as a resident **at no additional cost**. As your waste service provider, the Waste Management Team looks forward to bringing you courteous and dependable curbside recycle collection. In this guide, you will find instructions and information about your recycle services. If you have a question not covered in this guide, please call the Waste Management Customer Service Center at 1-866-797-9018. You may also email your inquiries or requests to CustomerService_Mich@wm.com.

We are happy to assist you! Please take advantage of this new program.

Pick Up Schedule

All services are on Wednesday. Trash pickup is weekly. See map and instructions in this brochure for alternating every other week recycling pickup. Match your section of the city on the map to determine your collection schedule.

Waste Collection and Recycling Guidelines

As subscribing residents of the city of Geneva, you will receive residential waste collection once per week, and recycling service every other week on opposite weeks. Please observe the following guidelines to keep your collection service running smoothly.

- Your every other week recycling day is the same as your trash day.
- Bag and tie your trash inside the 96 gallon cart.
- Do NOT bag recyclables.
- Place your trash cart within three feet of the curb in front of your residence the night before your scheduled collection day with the lid opening facing the street.
- Please put your recycling cart out on the other side of your driveway of your trash cart with the lid opening facing the street.



BULK ITEMS REQUIRE 24 HOUR NOTICE AND ADDITIONAL PAYMENT

Waste Collection

Bulk Items

Bulk items are objects too large for one person to handle, and typically include the following:

- Carpet – Please cut, roll, and tie or tape the carpet in lengths no greater than four feet.
- Appliances – Please remove appliance doors. You are responsible for safe evacuation of Freon®*
- Large Screen TVs (42 inches and up)
- Furniture
- Mattresses and box springs must be double wrapped in plastic with duct tape to ensure safety of our people due to bed bug outbreaks.
- Lumber Products – Please bundle and tie wood products in lengths no longer than four feet.

* **All items containing (CFC) Freon® must have the documentation of CFC being removed by a licensed technician prior to pick up by WM.**

Loading Your Cart

Always lift the lid from the front to place materials inside the cart. Mixed recyclables (paper & containers), should be placed loose inside the recycling cart. Recyclables do NOT need to be sorted.

Unacceptable Waste

Waste Management accepts most household waste, including food, paper, plastic, cardboard, small manufactured items and appliances.

However, there are some materials we cannot accept. These include:

- Anti-freeze
- Car parts
- Batteries
- Propane tanks
- Dirt, gravel, rock & sod
- Riding mowers
- Concrete and cement (in any form)
- Yard Waste
- Tires
- Hazardous Waste
- Gasoline
- Insecticides
- Paint cans with paint residue
- Bricks and roofing shingles
- Stones
- Cleaners and Solvents

Recycling Service

Your New Every Other Week Recycling Cart

The city of Geneva has arranged to have this cart provided to you to improve the quality of your collection service by:

- Keeping papers, odors, etc. in the cart and the elements and animals out!
- Improving your community's appearance.
- Offering a safe, convenient and effective way to handle household recyclables!

Your new cart is made of durable, extra strength, injection-molded plastic. The cart is equipped with features like a dual bottom wear strip, heavy duty wheels and axles to ensure years of dependable service.

Carts are the property of Waste Management.



What's Recyclable in our Program:

- All Glass Bottles (clear or colored)
- All Plastics #1 –#7
- Aluminum and Tin Cans
- Brochures and Pamphlets
- Cardboard Boxes (flatten)
- Chip Board (cereal boxes)
- Coated Paper
- Envelopes
- Junk Mail
- Magazines
- Metal Cans
- Newspapers
- White and Colored Office Paper

Unacceptable Recycling:

- Aerosol Cans
- Candy Wrappers
- Carbon Paper
- Carpet or Cloth
- Detergent Boxes
- Drinking Glasses
- Food Soiled Cardboard
- Food or any Organic Waste
- Liquids
- Pizza Boxes
- Plastic Bags and Saran Wrap
- Tires
- Plastic Toys
- Plates and Dishes
- Styrofoam
- Used Paper Cups and Paper Plates
- Used Paper Towels
- Used Tissues
- Wax Coated Boxes
- Waxed Paper
- Wet or Soiled Paper
- Window Glass



THINK GREEN.®