

The Geneva Community Center

72 West Main Street, Geneva, OH 44041

Mailing Address

44 North Forest Street, Geneva OH 44041

440-466-5695 FAX 440-466-5027

www.genevacommunitycenter@genevaohio.com

Where the community meets **Single Occasion Rental Agreement**

This agreement is made this _____ day of _____, 20_____, between The Geneva Community Center, Inc., Lessor and _____ Lessee as follows:

1. Lessor hereby leases Lessee that portion of Lessor's premises located at 70 West Main Street, Geneva, Ohio

2. The term of this lease shall be from the _____ day of _____, 20____ at _____M to the _____ day of _____, 20____, at _____M.

Such shall be all-inclusive for all purposes of Lessee, including but not limited to decorating, set-up and removal of personal property of Lessee, its agents, guests and invitees. Personal property left by the Lessee, its agents, guests and invitees on the premises over 60 days will be donated to an appropriate service.

3. Lessee hereby agrees to use the Lessor's premises solely for the following purposes:

Will gambling take place? yes no Will alcohol be consumed? yes no
If games of chance (gambling) are offered and/or alcoholic beverages are offered for sale, appropriate licensing will be required and is the responsibility of the Lessee.

****If this event is being held for a minor child under the age of twenty-one (21), NO BEER OR ALCOHOL will be served at the event. A violation of this policy can result in your event being shut down!**

4. Lessee hereby acknowledges receipt of a copy of the "Hall Rental Rules" which are specifically incorporated herein by reference. Lessee further agrees to inform its guests and invitees of the "Hall Rental Rules".

5. Lessee hereby agrees to pay Lessor a non-refundable deposit to secure the date of the event in the amount of \$_____; receipt of which is hereby acknowledged. The balance of the rental will be due 60 days prior to the scheduled event. If the balance due is not received by the due date, the premises are then considered open for rent.

Updated 4/16/14

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Single Occasion Rental Agreement (continued)

RENTAL AMOUNT \$ _____
any additional hours/or day _____ \$ _____
TOTAL RENTAL \$ _____
Non-Refundable deposit \$ _____ Receipt# _____
BALANCE DUE: \$ _____
Balance due by _____

6. Lessee agrees to indemnify, pay and hold harmless Lessor, its agents, and employees from any and all liability arising from Lessee's use of the leased premises including but not limited to fire, theft, or damage to the leased premises arising from the negligence of the Lessee, its agents, guests and/or invitees; death or personal injury resulting to any person in connection with Lessee's use of the leased premises including death or personal injury resulting to any person from alcohol consumption.

Authorized Signature
Geneva Community Center, Lessor

Date

Lessee Signature

Date

Lessee Name Printed _____
Address _____
City _____ State _____ Zip _____
Telephone Number (s) _____
E-mail Address _____

*****Booking the hall depends on your timely return of this contract(2) pages with your along with the signed rules with your deposit.*****