

**MINUTES**  
**City of Geneva**  
July 27, 2015

7:00 p.m.

Tim Miller opened the Council Meeting at 7:00 p.m.

Roll Call – Tim Miller, Howard Anderson, Susan Hagan, Mike Shupska, David W. Per Due and Philip Cordova

Pledge of Allegiance to the Flag was said and prayer was offered by Phyllis Dunlap, Clerk of Council.

Mr. Buskirk arrived.

Motion was made by Mike Shupska to approve the minutes of the July 13, 2015 Council Meeting, seconded by Susan Hagan. Roll call, 6 yeas, 1 abstention. Motion passed.

**Presentation** – Finance Department, Jennifer Cecil, Interim Finance Director presenting.

The 2014 Audit is finishing up. The deadline is this Friday. The auditing firm is just finishing up a few last minute items.

The City is half way through the year, the appropriation on the agenda clears up donations and odds and ends. It is important to look at the comments. Ours is a generous community. Those persons and businesses that have donated to the City are identified in the notes. The City has repeat “offenders” that continue to donate every year, some of which no longer live in the City.

The Street Lighting Ordinance is the next step in the assessment process. The City sometimes gets calls inquiring about the process. The City has had been doing this process for 62 years. In September the City will proceed with accessing for the street lighting. The mileage will be the same as it has been for the last three years.

The Finance Department also assists the Zoning Department with property maintenance by assisting with the processing of invoices for Zoning.

Other services include processing of summer pool credits and yard sale permits.

Phone calls increase in the summer months as well especially with regard to the summer programs. A lot of people come in pay their water bill and see our flyers advertising the summer programs.

Mr. Miller stated that Council thanks those that donate to all the different causes in the City.

Ms. Cecil stated that the donations shown do not include the donations for back to school and Goulfest which will be shown on the November Appropriation.

Mr. Buskirk asked if the appropriation for the Recreation Department had been discussed, it had in work session. Mr. Buskirk asked if Western County Court had been discussed, it had not.

Mr. Buskirk inquired as what had changed that required the appropriation for the Western County Court. Mr. Starkey stated that the Western County Court had changed the person that was doing the work. The City is finding that this person is more productive, he is doing more. He is doing the watering of the

plants downtown, seven days a week. He is doing the parking lot plowing in the winter. As he is getting those projects done, the City is seeing some of the funds running short. The City was extremely conservative this year on the budget at the Western County Court based on the history. The new person has stepped it up. Approximately \$2,000 plus \$300 OPERS of the appropriation is his salary, the remainder is operating supplies. The City has also had him cleaning in the Police Department and in City Hall.

Chief Dudik has resigned from the Soccer Board. The City will be taking on more of the administration. Last year there was not a fall league and so it was not put into the initial budget. There has been a demand for the fall soccer. The City is appropriating \$6,500 to the Recreation Department \$6,500 for salary and supplies. Mr. Starkey does not recall the breakdown of salary and supplies. The City is anticipating three additional hours per week. Additional information will be provided to Mr. Buskirk.

**Citizens** – None.

**Items for Consideration of Council** –

**Ordinance No. 3170.** An Ordinance to Amend the 2015 Budget Through Appropriations and Fund Transfers, Attached Hereto and Marked Exhibit “A,” and declaring an emergency.

Mr. Per Due stated that he cannot support the \$6,500 increase. Dan Dudik did it for free. Mr. Per Due stated that it does not appear that a \$6,500 raise is appropriate and therefore he would not support this.

Mr. Buskirk stated he would like to have a second reading on this Ordinance unless there is something in the appropriation such as Elm Street that might need passed.

The appropriation states Salaries however T-shirts and trophies are also included in this line.

Mr. Buskirk would like to get clarification on the \$6,500 line item association with the Recreation Department.

Mr. Starkey will e-mail out the breakdown.

The appropriation is appropriate funds for the fall program. The City is anticipating receiving nearly that amount as revenue. Three hundred to three hundred and fifty children will participate at \$45.00 each. The registration fee will assist in paying for T-shirts and OSAN.

Holding the appropriation until the August meeting will not impact the Elm Street project.

This Ordinance will have a second reading.

**Ordinance No. 3171.** An Ordinance Determining to Proceed with Improving the Following Streets by Supplying Street Lighting, and to Levy Assessments for Such Lighting, and declaring an emergency.

Motion by David W. Per Due, seconded by Philip Cordova to declare Ordinance No. 3171 an emergency measure. Roll call, 7 yeas. Motion by Howard Anderson, seconded by Philip Cordova that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance No. 3171 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Ordinance No. 3171 duly passed.

**Resolution No. 3325.** A Resolution Authorizing the City Manager of the City of Geneva to Apply for, Accept, and Enter Into a Water Supply Revolving Loan Account on Behalf of the City of Geneva for the Design or Construction of a Water Meter Replacement and Reading System; and Designating a Dedicated Repayment Source for the Loan, and declaring an emergency.

Motion by David W. Per Due, seconded by Howard Anderson to declare Resolution No. 3325 an emergency measure. Roll call, 7 yeas. Motion by Philip Cordova, seconded by Susan Hagan that the rule of law requiring Resolutions be read at three separate meetings be waived and suspended and Ordinance No. 3325 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Ordinance No. 3325 duly passed.

**City Manager's Report** -

The playground has been painted. It needs some fine tuning. The City has been notified that the pea gravel and fabric will be donated. Two volunteers are working on the painting. The playground is receiving a lot of interest.

Mr. Starkey will be taking some time off at the first of August for his daughter's wedding. Mr. Hydinger will be Acting City Manager.

The City has obtained a table for the Best of the County Dinner.

**Unfinished Business** – None.

**New Business** – None.

**Payment of Bills** –

The City pays a part of the fees for the pumps at the school. The fee gets distributed by percentage.

**Committee Reports** –

The Cemetery Board has terminated an employee. Chris Harper will be appointed on a temporary basis. The Board already sees improvement and has received some compliments.

The Architectural Review Board met. There is a new tenant in the old lumber facility. The new tenant is a Thrift Warehouse.

**Citizens** – None.

The City is waiting on an appraisal for the West Main Property.

Council meeting adjourned at 7:25 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council