

MINUTES  
City of Geneva  
Council Meeting  
June 13, 2016  
7:00 p.m.

Tim Miller opened the Council Meeting at 7:00 p.m.

Roll Call – Tim Miller, Susan Hagan, David W. Per Due, William Buskirk, Philip Cordova, and Wm. Lucas McDaniel, Mario Butera

Pledge of Allegiance to the Flag was said and prayer was offered by Rev. Harry Pischura, New Life Assembly of God.

Motion was made by David W. Per Due to approve the Minutes of the May 23, 2016 Council Meeting, seconded by Philip Cordova. Roll call, 7 yeas. Motion passed.

**Presentation** – Zoning Department – Amanda White Presenting.

The Zoning Department has purchased new software. The Zoning Department had been using Zonepro since 2006 with no updates. The City is moving to City Force, the same software the County is using. This will allow automatic communication with the County. The Building Department will be alerted when a zoning permit is issued and vice versa. The software will be tablet based allowing pictures to be taken in the field. The software will eventually allow streamlining with other departments. The City is looking for migration and implementation of the software in July or August. It will take time to migrate the data.

Members of the Fire Department have been assisting in rental inspections, allowing the Zoning Department to keep on top of violations and allowing the city to go through records of existing rentals and match owners. The City believes there are more rentals than are being reported.

The Zoning Department is focusing on unregistered and inoperable vehicles. A list is being compiled and letters will be sent out in mass.

Rentals are inspected when an initial occupancy permit is requested and then every two years thereafter.

The City has looked into point of sale. Mr. Starkey has expressed that it is a priority. Realtors think that it is a good idea. Conneaut Zoning inspector thinks it is working well for them. Mr. Miller stated point of sale inspection would help the Wastewater Department with I & I.

Council commended Ms. White for her excellent work on the birthday celebration along with Tony Long.

## **Citizens –**

T.J. Showman and Brandon Cloos of Youth Engagement in Learning Leadership (Y.E.L.L.) made a presentation to Council on water quality in Cowles Creek. Mr. Showman and Mr. Cloos presented their process for testing the water in Cowles Creek and followed with a recommendations that Council reinstate the Clean and Green Commission, that the City reduce the litter in and around Cowles Creek and residents not overuse weed killers in order to improve water quality.

Mr. Buskirk commented that this is a timely topic given the issues with the algae blooms in the western portion of Lake Erie as well as issues with the Maumee River due to the farm runoff. In this area issues are caused by runoff from people's yards and from parking lots. The algae blooms in Lake Erie flow from west to east.

Mr. Showman and Mr. Cloos stated that the study was limited by the funding available to them. All of the readings were taken on the same day.

Mr. Miller works in the storm water field. Ohio EPA Storm Water Program issues different permits for disturbing the ground. Sediments are some of the biggest polluters.

Mr. Cordova stated that the Army Corps of Engineers requires permits to do work in the creek. There are federal regulations that dictate what can be done.

Council commended Y.E.L.L. for their commitment and work on the project.

## **Items for Consideration of Council –**

**Ordinance No. 3192.** An Ordinance to Amend the 2016 Budget through Appropriations and Fund Transfers, Attached as Exhibit "A", and declaring an emergency.

Software maintenance information was not provided at the time the budget was being completed and the information is being included at this time.

The hydraulic cylinder on the lift failed. The lift is over 25 years. The cost to replace the cylinder is half the cost to replace it. The City has elected to replace the lift.

There was an electrical failure of a pump.

Disposable wipes being flushed have resulted in the need to clean the digester prematurely at a cost of \$75,000. Disposable wipes are also the cause of the City having to spend over \$80,000 for replacement of pumps in lift stations.

Motion by David W. Per Due, seconded by Susan Hagan to declare Ordinance 3192 an emergency measure. Roll call, 7 yeas. Motion by Susan Hagan, seconded by David W. Per Due that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance No. 3192 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Ordinance No. 3192 duly passed.

**Resolution No. 3360.** A Resolution Declaring Certain Property to be Surplus Property, Authorizing the City Manager to Dispose of Surplus Property, and declaring an emergency.

Motion by Philip Cordova, seconded by Susan Hagan to declare Resolution 3360 an emergency measure. Roll call, 5 yeas, 2 nays. Motion by Philip Cordova, seconded by David W. Per Due that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution No. 3360 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Resolution No. 3360 duly passed.

### **Acting City Manager's Report - Gary Hydinger**

The new tax software is up and running.

The North Ave. Bridge is coming along; it may be open by the deadline of the 16<sup>th</sup>. Once the project is substantially complete (asphalt and guardrails) it will be open to traffic.

The City filed an OPWC application for Water Street. The City is going after ARC funding for the paving of North Cedar for a concrete road to help with access for the expanding Arthur Lois Steel. ARC can only fund \$500,000 for the road project and they have to be the only funding source for that project. OPWC in coordination with ODOT's Small Cities Program will be doing some work on the abutments and the deck on the Water Street Bridge. The City has also included doing the waterline on Water Street from North Broadway down to the end of the street, a 6 inch line. Only the Township Garage takes their water from the line on North Cedar between those two. The City will reroute the line temporarily and then on a future date run a line down North Cedar Street.

**Unfinished Business** – None.

**New Business** –

Mr. Per Due requested that the City present a proclamation to Brittany Aveni for her achievements including State Championship and her record as the fastest female and to Ali Thompson, who achieved second in the State of Ohio for pole vault. The Coach Bobby McCoy also deserves recognition.

Mr. Per Due commended whoever did the work at the Mount Pleasant Cemetery, the stone and the sign.

On the May 9<sup>th</sup> minutes, the Resolution that was passed, the motion for the vote is missing. The Clerk will amend the minutes to include the vote and distribute to council.

**Payment of Bills** – None.

**Committee Reports** – None.

**Citizens –**

Bill Baker  
440 Blaine Street, Geneva, Ohio 44041

Why is surplus property an emergency?

Mr. Hydinger stated that when the City was preparing the cars for sale, it was discovered that someone had broken into the property and stolen the catalytic converter off the vehicle. The City wants to get the property sold before more damage is done. The property is stored in an open field. All the paperwork must be done before they can be issued as surplus. The process begins with Council's Resolution.

The steel plates on Route 20 are blacktopped in. The gas company is doing work on replacing the gas mains. Utility work is being done.

The Zoning Department reports for the Planning Commission. Amanda White is the secretary for the Planning Commission.

Susan Hagan made a motion to Adjourn.

Council meeting adjourned at 7:43 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council