

**MINUTES**  
**City of Geneva**  
Council Meeting  
April 14, 2014  
7:06 p.m.

Tim Miller opened the Council Meeting at 7:06 p.m.

Roll Call – Tim Miller, Howard Anderson, Mike Shupska, Susan Hagan, William Buskirk, David W. Per Due

Absent – Jeff Piotrowski

Pledge of Allegiance to the Flag was said and prayer was offered by Phyllis Dunlap, Clerk of Council

Mr. Anderson stated that on page two of the March 24, 2014 Minutes there is a grammatical error, the word between should be among.

Motion was made by Howard Anderson to accept the minutes of the March 24, 2014 Council Meeting with the correction, seconded by Mike Shupska. Roll call, 6 yeas.

**Department Presentation** – Water Department – Superintendent Dave Gilbert, Presenting

There have been twenty-nine main breaks since November. Normally there are twelve to eighteen per season. The Water Department materials line stands out as behind the most. The frost was so deep that it took a long time for the breaks to show. The majority of the breaks were on Route 534 under the street. When the break is in the street it takes a time for it come to the surface and wash out a big hole. Last season it was hydrants. It goes in cycles.

The Water Department has a new full-time employee; a great asset to the department.

This is the Water Department's tenth year. Ten projects have been done in ten years, if the Elm Street project is completed this year. This speaks highly of the City and the Department. Most of the projects are averaging around \$200,000. The water main project on Route 20 was significantly more as is the project on Elm Street.

In 2014 Elm Street will be completed. The Water Department will continue to look into the AMR System.

Mr. Gilbert will be in Columbus next week and intends to stop at a community that is rolling out the Zenner product. The distribution supervisor is happy with the roll out so far. Mr. Gilbert does not yet know how the community is doing their meter change out. They have about 4,000 pin points. They are a larger community but similar. The City has discussed using part-time fireman to help out with the meter swaps.

The Water Department is looking at purchasing a mini-excavator. Mr. Gilbert estimates an average cost to the City of \$30,000 a year for miscellaneous projects, everything other than main breaks. The purchase of a mini-excavator will allow those smaller projects to be done in house. It should be a financial wash.

Mr. Gilbert will not know the effect of the twenty-nine main beaks on the overall budget until the fall. The budget is split between two winters. The City averages about \$90,000 a year; last year the cost was \$100,000. The Department is currently into the third quarter funds for this line item. If it is quiet at the beginning of next week, Mr. Gilbert doesn't see any problem.

Three or four main breaks occurred on North Broadway from Roosevelt to the bend, two between Elm and Pleasant, Sherman Street between Union and Walnut several breaks, and several on Helwig.

The City has applied for WRSLA Money for the North Broadway waterline. The County has replaced the line to Roosevelt.

Mr. Anderson stated that the Star Beacon had an article that the AMR turned into big bucks for the City. Conneaut thought it would pay for itself. Part of the problem is that the water consumption has been dropping because of efficient showers, toilets, etc.

The City of Geneva has done several in house returns on investment. Conneaut is still using a drive by system. Conneaut has had a lot of turnover.

The City has taken the drop in usage into consideration.

When the City first looked at the AMR, the cost was \$600,000. The current cost is \$300,000.

The City is currently paying Aqua to read the meters. The City will use the \$30,000 being paid to Aqua to go towards retiring the debt.

The City is currently having the meters read every 60 days. Leaks do not currently get caught until the meter is read.

The AMR system will allow the City to monitor for leaks. Monitoring of the system will be done by City employees.

The City will be paying Zenner to hold the reads; the City will be using their server. This will be an ongoing cost. The cost was included in the return on investment.

Initially there will a learning curve, potentially increased work for the City employees. Currently the Utility Billing Clerk is manually estimating half of the City every month. The Utility Billing Clerk sends Mr. Gilbert out to get a read if there are extenuating circumstances. The department averages 150 work orders a month.

**Citizens –**

Bill Baker  
440 Blaine Street  
Geneva, Ohio 44041

Mr. Baker has used the new yard waste process. Mr. Baker stated that he appreciates the City looking into the yard waste issue.

**Items for Consideration of Council –**

**Ordinance No. 3137.** An Ordinance Regulating the Siting of Wireless Telecommunications Facilities. Third Reading. Roll Call on Passage. 6 yeas.

**Resolution No. 3277.** A Resolution Urging Ohio Voters to Support State Issue 1, Renewal of the State Capital Improvements Program, on the May 6, 2014 Ballot.

In the last eight years the City of Geneva has either through grants or 0% loans received \$3,300,000.00 for different projects through this program. State Issue 1 is OPWC, infrastructure projects. Although the funding is State money, projects are selected locally.

The program is designed to encourage communities to work together to get extra points.

Motion by Howard Anderson seconded by Susan Hagan to declare Resolution 3277 an emergency measure. Roll call, 6 yeas. Motion by Howard Anderson, seconded by Susan Hagan that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3277 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 6 yeas. Resolution No. 3277 duly passed.

**City Manager's Report –**

The Street Department has removed all of the previously existing brush from the Recycling Center to Saybrook Soil and Compost at no cost to the City other than the City's time to haul it. Geneva Township helped on the first day. There is a little more brush to be removed from the Fire Training Center.

The 1985 Fire Pumper was authorized by Council as surplus in 2011. The Chief is now ready to move the pumper off the list.

For the last eight years, every other year, D&V Promotions has brought the Circus to the area. D&V has requested to set up on the West Main lot On July 11<sup>th</sup> and 12<sup>th</sup>. The City's last experience two years ago was good. D&V is properly insured.

Mr. Per Due stated that they are an excellent circus, they do a good job. Mr. Miller and Mr. Anderson agreed.

D&V does a nice job of cleaning up when they are done.

Mr. Pearson will pass this on to the promoters. The organization donates the proceeds to charity.

Council does not have a problem with it.

The JEDD III timeline – there will be several meetings. The final draft will be ready soon. Harpersfield will pass a Resolution to set their public hearing on the JEDD on April 21<sup>st</sup>. On April 28<sup>th</sup>, our Council will do the same. Harpersfield will run their legal ad on April 22<sup>nd</sup>. The City will run their legal ad on April 29<sup>th</sup>. There will be a comment period. Harpersfield will hold their public hearing on June 2<sup>nd</sup>. The City will hold a public hearing on June 9<sup>th</sup>. The City could then start our readings on June 9<sup>th</sup>. Council could then pass the resolution at the first meeting in July.

The State passed a bill that dealt with JEDD Zones not JEDD Districts. Mr. Pearson will check with Mr. Patterson.

Mr. Pearson met with Debbie Sisteck regarding the outdoor dining. True Value still has some issues with parking. Mr. Pearson will be talking with Chief Dudik regarding them.

Update on the walking trails – equipment is on route from Canada. The loop is one-quarter mile. It is marked and ready to go. The City hopes to have funds in the budget to rent a dozer to install stone and gravel.

It has been two weeks since the City has spoken with the National History Museum. They are currently working on grants to secure more lots.

### **Unfinished Business**

Mr. Per Due made a motion to authorize the purchase of a golf club for Steve Vincent and present it. Mike Shupska seconded the motion. 6 years. Motion passed.

### **New Business**

Council thanked Chief Dudik on the drug sweep held last week.

### **Payment of Bills -**

The \$20,600 payment is for the property to the Geneva Schools. The debt will be paid off in three years. There is a mortgage being paid by Pairings to the CIC. There is an agreement between the City and the CIC. The CIC keeps a portion; the majority is paid to the City.

In the budget process it was identified that the Recreation Department was \$120,000 to \$130,000 in the red at the beginning of the year. There were 12.5 hours of overtime charged.

The Recreation Director's hours go up and down as the year goes on. There are weeks where the Director works 20 hours and weeks where the Director works 25 hours. The overtime is related to the Bridal Fair that was held. The revenue for the Bridal Fair is being tracked. There is no-one else that could have covered the Bridal Fair. No-one is set up to cover the games and scoring for the Recreation Department other than the Recreation Director.

A Finance Committee is scheduled for May 19, 2014 at 5:30 p.m.

A Cemetery Meeting is scheduled for May 12, 2014.

**Committee Reports** - None

**Citizens** – None.

Council meeting adjourned at 7:46 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council