

MINUTES
City of Geneva
April 13, 2015

7:00 p.m.

Tim Miller opened the Council Meeting at 7:00 p.m.

Roll Call – Tim Miller, Susan Hagan, Mike Shupska, William Buskirk, David W. Per Due and Philip Cordova

Absent – Howard Anderson

Pledge of Allegiance to the Flag was said and prayer was offered by Rev. David Yarbrough – Associate at New Life Assembly of God.

Motion was made by Susan Hagan to approve the minutes of the March 23, 2015 Council Meeting, seconded by Phil Cordova. Roll call, 6 yeas. Motion passed.

Department Presentation – Water Department, Superintendent Dave Gilbert presenting.

The Water Department processed forty-five (45) calls between February 15th and March 10th; five calls were main breaks, the remainder were for no water; frozen services and broken meters. Broken meters were taken care of immediately. Frozen services were handled in four working days or less. The City had one (1) frozen service last year; there were twenty (20) this year. Services were freezing under the streets, not in the yards. City of Conneaut was still dealing with frozen service lines two weeks ago.

The frost line was still a down three feet in mid-March.

The City was notified that our application to ODWA for \$350,000 in low interest loan money has been approved for the AMR System. The City will be re-applying for the WRSLA funding of \$300,000. The two funding sources will complete the funding for the project.

As a result of the severe weather, weak spots were identified. Funding will be shifted to address these issues including valves that would not shut off and hydrants replacement.

The master meters are all up and running collecting information. Whether the City uses them for billing depends; the City needs to sit down with Ashtabula County. Mr. Gilbert has done some analysis to try to determine how much water is coming in versus how much we bill. Sometimes it is spot on, sometimes not. There are eight points where water comes in and out of the City. Mr. Gilbert believes the City will be able to a good idea of how much water we are using or not using.

The City was able to determine that there was a problem on North Eagle and 534 at an abandoned pump house were due to electrical loss a pipe had broken and water was dumping. The meters helped the City to pinpoint where to look for the leak.

The lost water percentage is just under twenty percent (20%) based on a formula of how much water the plant is producing, how much water Aqua uses, the County uses, the plant and Geneva are using. What is left is the lost water.

Mr. Starkey and Council thanked Mr. Gilbert and C.I.R. for the many hours helping the citizens to get their water back on. Ms. Hagan commented that she observed the City providing cases of bottled water for citizens without water.

Citizens –

David W. Per Due read a Proclamation for the Geneva Lady Eagle’s Basketball Team.

David W. Per Due read a Proclamation for the Geneva Girls Track Team.

Tim Miller read a Proclamation for the National Public Safety Telecommunicators Week.

Tim Miller read a Proclamation for the City of Geneva Arbor Day.

Bill Baker
440 Blaine Street, Geneva, Ohio

The track around the football area of Memorial Field has ruts in it. There are children going back there to play. The track is in need of repair. Cinder is needed to build it up.

The City will be doing grading at the field. The City is looking at some options for the track. The base needs to be enhanced. The City will grade at a minimum.

Pea gravel will be added back by the playground when it is done.

Comment was made that people have been using metal detectors in the field and making holes. Last year there was an adult team practicing hammer throws.

Items for Consideration of Council –

Resolution No. 3312. Resolution Authorizing the City Manager to Enter into a Lease/Purchase Financing Agreement with KeyBank, and declaring an emergency.

This Lease/Purchase is for the Computer Aided Dispatch System the City has been working on for two years. This is will allow financing to purchase equipment to update the Dispatch Center and vehicles. The County is not funding the second station; however, the County will pay for the maintenance fee on the second station once installed.

David W. Per Due and William Buskirk commended Chief Dudik and those involved for their work on this project.

Motion by David W. Per Due, seconded by Susan Hagan to declare Resolution 3312 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by Philip Cordova

that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3312 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3312 duly passed.

Resolution No. 3313. Resolution Authorizing the City Manager to Enter into a Lease/Purchase Financing Agreement with KeyBank, and declaring an emergency.

This is the lease/purchase agreement for the four police vehicles and one fire vehicle. Chief Dudik believes the Police Department will get five years out of the police vehicles, Fire is confident they will get at least five years out of the fire vehicle. The police cars will be leased for three years and the fire vehicle for five years.

The concern with a five year lease on the police vehicles is that the vehicles do not last the entire five years and the City is paying for vehicles that are not in service.

Motion by Susan Hagan, seconded by David W. Per Due to declare Resolution 3313 an emergency measure. Roll call, 6 yeas. Motion by Phil Cordova, seconded by David W. Per Due that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3313 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3313 duly passed.

Resolution No. 3314. A Resolution for the Purpose of Adopting the Economic Development Revolving Loan Fund Administration Agreement Between the State of Ohio, Development Services Agency, Office of Community Development, and the City of Geneva, and declaring an emergency.

Mr. Buskirk would like to discuss spending down the balance in this account at the Capital Meeting. Mr. Buskirk would like to know what types of projects are eligible for this funding.

Motion by Susan Hagan, seconded by Philip Cordova to declare Resolution 3314 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by Philip Cordova that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3314 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3314 duly passed.

Resolution No. 3315. A Resolution Authorizing the City Manager to Enter Into an Agreement with Geneva Township for the Purchase, Ownership and Control of a Pick-Up Truck (Brush Truck), and Declaring an Emergency.

This agreement will allow the purchase of brush truck to replace the one totaled last year.

Motion by Susan Hagan, seconded by David W. Per Due to declare Resolution 3315 an emergency measure. Roll call, 6 yeas. Motion by Phil Cordova, seconded by Susan Hagan that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3315 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3315 duly passed.

Resolution No. 3316. Resolution Declaring Certain Property to be Surplus Property, Authorizing the City Manager to Dispose of Surplus Property, and declaring an emergency.

Motion by Susan Hagan, seconded by Philip Cordova to declare Resolution 3316 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by David W. Per Due that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3316 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3316 duly passed.

Resolution No. 3317. A Resolution Authorizing the City Manager to Enter Into a Partnership Agreement with the City of Conneaut and to File a PY 2015 Community Housing Impact and Preservation (CHIP) Grant with the Ohio Development Services Agency, Office of Community Development, and declaring an emergency.

This will allow both Conneaut and Geneva to apply for funding under one application. The City has obtained \$4.5 million in funding through this grant since 1998. This has been a great partnership with CT Consultants. These are federal funds. There is no cost to the City.

Motion by Susan Hagan, seconded by Philip Cordova to declare Resolution 3317 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by David W. Per Due that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3317 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3317 duly passed.

Resolution No. 3318. A Resolution Authorizing the Acceptance of the Bid of C.I.R., Inc. for the South Broadway Streetscape Improvements – Phase 5, and declaring an emergency.

The location of the street improvement project is South Broadway from Maiden Lane to Route 20.

C.I.R. has done a good job.

The bid is under estimate.

Motion by William Buskirk, seconded by Philip Cordova to declare Resolution 3318 an emergency measure. Roll call, 6 yeas. Motion by Phil Cordova, seconded by Susan Hagan that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3318 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3318 duly passed.

City Manager's Report -

Myke Anderson was successful in obtaining the Sherwin Williams grant to paint the playground. Equipment at Memorial Field.

As part of the Hometown Competitive Initiative, the 10th, 11th and 12th grade students participating have set up displays in City Hall. Students also took a survey today. Their thoughts will help the City in planning.

Unfinished Business –

Mr. Per Due inquired about the scheduling of the City’s Capital Meeting. Mr. Per Due also asked about sidewalk snow removal equipment.

Mr. Starkey stated that Jenny Cecil and Shelly Huff should have a number for capital by the April 27th Council Meeting. A finance meeting can be discussed at that time. The City will discuss equipment for sidewalk snow removal at the capital meeting.

New Business –

Council had no objections to the Liquor Permit Application for Change of Corporate Stock Ownership – Redi Go Foodmart.

Payment of Bills – None.

Committee Reports – None.

Mr. Miller reported that the Architectural Review Board met. Vector Security is moving forward and will locate in the downtown by the end of the month.

William Buskirk stated that there will be a Service Committee Meeting April 20, 2015 at 6:00 p.m. to discuss the Warner Building among other items.

Philip Cordova stated that he is currently not assigned to any committees.

Citizens – None.

As students were present in the audience, Council explained the purpose of waiving the rule, passing by emergency.

David W. Per Due made a Motion to Adjourn to Executive Session to Consider the Compensation of the City Solicitor. Philip Cordova seconded the motion. 6 yeas. Motion passed at 7:47 p.m.

Mike Shupska made a Motion to Reconvene at 8:48 p.m. Susan Hagan seconded the motion. 6 yeas. Motion passed.

Council meeting adjourned at 8:48 p.m.

Recorded by: Phyllis Dunlap
Clerk of Council

President of Council

Clerk of Council