

MINUTES  
City of Geneva  
Council Meeting  
March 27, 2017  
6:02 p.m.

Tim Miller opened the Council Meeting at 6:02 p.m.

Roll Call – Tim Miller, Susan Hagan, David W. Per Due, William Buskirk, Philip Cordova, Wm. Lucas McDaniel and Mario Butera.

Pledge of Allegiance to the Flag was said and prayer was offered by Bishop D.J. Lettau – Community Baptist Church.

Motion was made by Mario Butera to approve the Minutes of the March 13, 2017 Council Meeting, seconded by Philip Cordova. Roll call, 5 years, 2 abstentions. Motion duly passed.

**Department Presentation** – Water Department – Superintendent Dave Gilbert, Presenting.

There are two new public works employees that are floating between Water, Wastewater and Street Departments. This has worked out well.

The Water System was purchased in November of 2004. The Water Department began with one employee, Dave Gilbert, a car and tools that collapsed and were stored in the trunk of the car. Currently the Water Department has a building, two full time employees including Mr. Gilbert. Each employee has a vehicle. A crew truck has been ordered. The Department has the Mini-excavator and the Valve Exercise Trailer. These three pieces of equipment will be huge over the next five to ten years in assisting the Water Department and the City of Geneva in general in getting away from using contractors for miscellaneous work. The Valve Exercising Trailer, except for in the bitter cold, does not sit idle for more than a few weeks. The City is slowly beginning to do more and more projects in house.

They have completed the water main on Elm; it has passed the bacteriological inspection and tap-ins have begun. There will be another two to three weeks of service hook-ups and connecting of the mains and then they should be out on North Broadway. Once they move to North Broadway they will close down North Broadway from Elm to North Ave. They will not leave North Broadway until the water main, all the services, all the water connections and all the concrete work is done. Once that is complete, they will move back over to Elm Street to do the asphalt work, yard clean-up and paving. Depending on the weather and issues encountered they should be out on North Broadway within two to three weeks. The project will tie into the North Broadway project completed last year.

The AMI is not without its glitches. Overall it has gone very well. All of the equipment has been installed. All excess equipment has been returned. The old meters have been scrapped. The City was able to get \$6,000 for the old meters. A few adjustments were needed to the general collections system. The website that Utility Billing and Mr. Gilbert use can provide reports of the system overall. One of the reports can show the number of units reporting. Very rarely does the City have a unit that is not reporting. Mr. Gilbert demonstrating some of the

reports that can be viewed through the website. There are two gateways, six enhance repeaters and about ten to twelve of the MIU's that can be reprogrammed as a repeater that are put on a house to allow the system to talk.

The system has been working well. Every day the system scans the reads and sends out an e-mail identifying twenty-four hour usage, which indicates a possible leak. The City contacts the resident and makes them aware. The City has been able to help out a number of families in this regard. The City is able to provide monthly actual reads. The volume of phone calls has dropped. The volume of claims have dropped. The City does have a process by which a resident can get a leak credit once every five years.

The new meters can be self read but you need to be educated on how to read it. When a resident is ready to fill a pool, they can call and inform the Water Department what day they will begin filling the pool and the City will monitor it for the sewer credit. Wastewater does go out and verify that the resident has a pool and calculate the amount of water used by the diameter of the pool.

The City has had seven breaks so far this winter. All but two of the breaks were handled in house.

**Citizens –**

David Lettau  
903 West Main Street, Geneva, Ohio

The Water Department was able to identify a leaking toilet within twenty-four hours. Additionally, the church was having baptisms and used quite a bit of water and the Water Department called because the usage was out of the ordinary which the Church appreciated. This service is saving water, saving money and possibly saving property damage.

**Items for Consideration of Council –**

**Ordinance No. 3207.** An Ordinance to Make Provisions for the Sale or Lease of City Owned Real Estate, and declaring an emergency. Third reading.

Motion by Susan Hagan to pass Ordinance No. 3207, seconded by Mario Butera to declare Ordinance 3207 an emergency measure. Roll call, 7 yeas. Roll call on passage 7 yeas. Motion duly passed.

**Resolution No. 3375.** A Resolution Authorizing the City Manager to Enter Into an Agreement with Saybrook Soil & Compost for the Purpose of Residential Yard Waste Disposal, and declaring and emergency. Second Reading.

Motion by Susan Hagan to pass Resolution No. 3375, seconded by Wm. Lucas McDaniel to declare Resolution No. 3375 an emergency measure. Roll call, 7 yeas. Roll call on passage 7 yeas. Motion duly passed.

**Resolution No. 3379 – First Reading.** A Resolution Authorizing The City Manager to Apply for, Accept, and Enter Into a Water Pollution Control Loan Fund Agreement on Behalf of the City Of Geneva for the Design of the U.S. Route 20 Sewer Replacement, and Designating a Dedicated Repayment Source for the Loan, and declaring an emergency.

This Resolution is for the engineering portion of the reconstruction of West Main.

**Resolution No. 3380 – First Reading.** A Resolution Authorizing the City Manager to File an Application with the Ohio Department Of Transportation, Transportation Alternatives Grant for Phase II of the 534 Corridor Trail, and declaring an emergency.

This is the TAP grant for the bike path. This is phase II for the Sherman Street Route.

### **City Manager Report –**

The City attended a meeting at the County on Friday regarding the CHIP Program. The City will be coming back to Council with legislation to enter into the Partnership Agreement. The City would like to review the agreement as it is a change for the City going from CT Consultants to the County. The City has some additional questions and was uncomfortable bringing it Council this week.

The City again was awarded Tree City USA for 2016. The Street Department does a lot of work on the City's trees and pruning and cleaning up. Tim Bittner and Tammy Shuttleworth do a lot of work to assist the City in earning the Tree City USA award.

Spring Clean-up is May 6<sup>th</sup>.

Youth Leadership met with Mr. Starkey. They are unable to attend on Monday as Monday night is difficult with their sports schedule. Youth Leadership would like Council to consider the re-establishment of the Clean and Green Commission. Their goal is to look at cleaning up the community more, taking on an Earth Day project. Earth Day is April 22<sup>nd</sup>. Their first project may be clean-up at Memorial Field. The structure of the Clean and Green Commission is in the Ordinances. Mr. Buskirk stated that he had had a number of discussions with Mr. Pearson about Cowles Creek and looking for ways that we could address some of the areas in Cowles Creek where garbage is piled up.

Mr. Starkey expressed to the Youth Leadership group that although they had the energy now as High School students today, Mr. Starkey's concern is the sustainability. Discussion included the possibility of having a teacher at the school involved or the Youth Leadership Program in the County or partnering with some of the other communities. Council has no objection to moving forward. Mr. Butera stated that he would be honored to be their faculty advisor.

**Unfinished Business – None.**

### **New Business –**

The City will keep tabs on what is going on with the Spire issue.

The Local Leadership Conference in D.C. by the local congressman. Mr. Buskirk has attended a few times. It is a good program. Mr. Buskirk has not attended for about four years; last time he attended when Congressman LaTourette was there the City was able to get some help with the EPA. There was also a Federal Communications issue that was able to be resolved. The City was able to schedule a meeting with the Congressman and someone from the Department that came and talked with the City. It was very productive.

**Payment of Bills** – None.

**Committee Reports** –

A Safety Committee Meeting is scheduled for Monday, April 10<sup>th</sup> directly after Council. Ms. Hagan encouraged all of the Council Members to attend the Safety Committee Meeting as well as the general public. There are some great things that are happening across the state. The problem that we have with the drug addiction. Ms. Hagan would like to do whatever can be done to help address this issue in our community. How we address youth to help with prevention. Ms. Hagan would like a good turnout for this meeting.

**Citizens** –

David Lettau  
903 West Main Street, Geneva

Mr. Lettau asked about the sewer project on Route 20.

The State's proposal is to repave Route 20 in 2021. The City's goal is to a full reconstruction in either 2020 or 2021 in conjunction with the State's project. The sewer line on West Main is in bad shape, the trolley tracks seem to be holding it together. This will be a reconstruction from downtown to the western end of the City. East Main will be a re-pavement.

Mr. Lettau stated that the tracks go right down the middle of the road. Will that incur costs to the residents? Part of the project will be to improve the laterals. Mr. Lettau asked if the sewer line could be moved to the center of the road.

The Superintendent has expressed that one of the concerns is that they have to keep the sewer working as they progress. The concern is shifting the line over and then tying it back in. The Superintendent has made a note of the request from a prior discussion at the last council meeting. The City will look at that.

Regarding the safety meeting, the City's vital resource is water. Does the City have a Hazmat Team to respond to contamination of the water supply or to our electrical source?

Mr. Starkey stated that the water comes from Ashtabula Aqua. Aqua has a facility in Ashtabula. There is a Hazmat Team. The City has Hazmat members on our Fire Department. The County Fire Chiefs has a Hazmat Team and then we have mutual aid agreements with neighboring counties as well.

Bill Baker  
440 Blaine Street, Geneva, Ohio

Mr. Baker wanted to mention that the Circus is coming to town June 28 and June 29<sup>th</sup> this year. The Pairings site has been secured for the event. This is one of the few circuses that does have elephants.

Mario Butera made a motion to adjourn to executive session at 6:37 p.m. to discuss personnel issues. Mr. Wm. Lucas McDaniel seconded the motion. 7 yeas. The motion duly passed.

Susan Hagan made a motion to reconvene the Council Meeting at 7:10 p.m.

Mario Butera made a motion to adjourn.

Council meeting adjourned at 7:10 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council