

MINUTES
City of Geneva
Council Meeting
October 8, 2018
6:00 p.m.

Philip Cordova opened the Council Meeting at 6:00 p.m.

Roll Call – Philip Cordova, Wm. Lucas McDaniel, Mario Butera, and Cynthia Miller

Mr. Buskirk arrived at 6:09 p.m.

Absent: Susan Hagan, Dana Schenk

Pledge of Allegiance to the Flag was said and prayer was offered by Phyllis Dunlap, Clerk of Council.

Motion was made by Wm. Lucas McDaniel to approve the Minutes of the September 24, 2018 Council Meeting, seconded by Mario Butera. Roll call, 4 yeas. Motion duly passed.

Department Presentation – Zoning Department – Nicholas Dunlap, Presenting

Ninety-five permits were issued in 2018, a 27% increase over last year which resulted in \$6,987.00 in revenue, a 14.5% decrease from last year. The Circle K build on Main Street was included in last year's revenue.

Rental Occupancy permits totaled \$3,550.

Seven hundred ten first notice letters were sent out at the first of the year. The initial letter included those that needed to be caught up. Some responded to the letter, some ignored it. Some inspections have been done but the owner has not paid.

With Ms. Gardner's help, a final notice letter has been drafted. Those letters began going out in August of this year, 204 letters. If 80% respond, rental occupancy permits will be on target with the budget.

Seventy-eight violations were sent out. Seventy-five percent of those letters were related to rental inspection violations. The rental inspections are done by Assistant Chief Tim Parks.

The Zoning Department receives an average of 11 complaints per month for items such as trash, grass, cats.

The rental occupancy fee is \$25.00 for two years.

If a rental does not pass the inspection there is a fee.

Mr. Starkey stated that rental occupancy permits are one of the items the City is reviewing. The fee is nominal. The City's fees need to be reviewed. An open road cut costs less for a bad road than a nice road.

Citizens – None.

Items for Consideration of Council –

Resolution No. 3427. A Resolution Authorizing the Execution of “Then and Now” Certificates by the Director of Finance for Purchases, and declaring an emergency.

Motion by Wm. Lucas McDaniel, seconded by Mario Butera that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution No. 3427 be placed on the final roll for passage. Roll call, 5 yeas. Motion by Cynthia Miller to declare and pass Resolution No. 3427 as an emergency measure, seconded by Mario Butera. Roll call, 5 yeas. Roll call on passage, 5 yeas. Resolution No. 3427 duly passed.

Resolution No. 3428 – First Reading. A Resolution Authorizing the City Manager to enter into an Agreement Between the City of Geneva and the Township of Harpersfield for the Purpose of Receipt of Fire and Other Emergency Calls and to Dispatch Said Fire and Other Emergency Calls.

Mr. McDaniel asked how the payment was made.

Resolution No. 3429 – First Reading. A Resolution Authorizing the Acceptance of the Bid of Deborah J. Sistik for the Purchase of Parcel #200070006200 aka 47 North Broadway, Geneva, Ohio.

Resolution No. 3430 – First Reading. A Resolution Authorizing the City Manager to Amend the Contract of Waste Management.

City Manager Report –

Trick or Treat is scheduled for October 28, 2018 between 4:00 p.m. and 6:00 p.m. Geneva-on-the-Lake is on the same day.

Acting Chief Wiley obtained two grants which provide 75% and 50% match for the purchase of vests at a cost of \$700.00 each; a federal grant in the amount of \$2,200 and a state grant in the amount of \$3,300.

Jenny Cecil is the Interim Finance Director.

The first meeting in November, November 12th, is a holiday, Veteran's Day. The City offices are closed. The second meeting in November is the Monday after Thanksgiving weekend.

After discussion, the Council will cancel the November 12th meeting. The budget can come before Council on November 26th and at the first meeting in December.

The Operating Budget Finance Meeting is tentatively scheduled for November 5th. This date can be finalized at the next council meeting.

Unfinished Business – None.

New Business – None.

Payment of Bills – None.

Committee Reports: None.

Citizen –

Mr. Cordova stated that Ms. Lindsey Bell of 674 Chestnut Street could not be at Council but asked that Mr. Cordova express her concerns about how fast cars are moving down Chestnut Street. Captain Wiley stated that he would look into it.

Wm. Lucas McDaniel made a motion to adjourn.

Council meeting adjourned at 6:20 p.m.

Recorded by: Phyllis Dunlap
Clerk of Council

President of Council

Clerk of Council