

**MINUTES**  
**City of Geneva**  
Council Meeting  
January 27, 2014  
7:00 p.m.

Jeffrey Piotrowski opened the Council Meeting at 7:00 p.m.

Roll Call – Jeffrey Piotrowski, Tim Miller, Howard Anderson, Mike Shupska, Susan Hagan, William Buskirk and David W. Per Due.

Pledge of Allegiance to the Flag was said and prayer was offered by Rev. Andy Grimes – Church of the Nazarene

Motion was made by David Per Due to accept the minutes of the January 13, 2014 Council Meeting, seconded by Tim Miller. Roll call, 7 years.

**Department Presentation** – Police Department – Chief Dan Dudik, Presenting

The Police Department has 11 full-time police officers, 9 in the patrol division and 2 in the administration, down two from full strength. The department is operating with 7 part-time officers, 4 full-time dispatchers, 1 part-time dispatcher and 1 administrative assistant who is shared by the Police Department and the Law Department.

Chief Dudik gave a recap for 2013.

Dispatch Center CAD recorded 7,272 entries, approximately 20 per day of Police EMS, Fire or calls for service. CAD Dispatch logged into the system 1,627 reports. There were 157 traffic accidents, 269 people spent time in the jail; logged 1,014 arrests and citations which included felonies and misdemeanors.

From January of 2013 through July 2013 the Police Department was operating with 8 patrolmen. One officer was on a light duty capacity, unable to work the road. At the later part of the year that same officer from Thanksgiving to January 13<sup>th</sup> was in FMLA capacity.

For 2014 the Police Department has 1 officer on medical restriction for the first six months on day shift with no overtime.

The Police Department has put the Dispatch project on hold. The Dispatch Center was last updated in 2003. The system is showing signs on a daily basis that it is starting to fail. The Police Department is at a point where they know the system has to be replaced including mobile data, CAD, police records, interfaces to the Fire Department, AVL, etc. The City is waiting for the County's Kimble Study, a County-wide study to look at dispatching to see if it is feasible to come up with a county-wide solution or a partial solution. Once the study is done the County will distribute it to each individual government. The draft should be available the first week in

February. The study should give the City an idea where we fit in and where we need to go with dispatch.

The parking ordinance on the agenda adds enforcement in public places such as the monument parking, schools, public areas, the library, etc...

The cost for Madison Township to replace their dispatch system which is similar to Geneva's was \$100,000. Geneva is a 911 PCAP. Madison Township was a single entity but has turned themselves into a PCAP. Madison Village has joined in. Once the study comes out the City can sit down with the other governments that need dispatching and see if there is a way to leverage the dollars and technology and share the cost.

Approximately two years ago the City received 911 dollars, \$22,000. The City did not spend this funding, it was put away in a special fund for this project. The City also received RERP money, \$6,000 each for the Fire and Police Departments per year. The Police Department has been saving theirs (currently have between \$13,000 and \$15,000). The RERP funds are used to do repairs, that is what it is for. The City has received \$5,000 in donations which is being held by CIC for the Police Department. The total saved is between \$40,000 and \$45,000.

The radio system is strong. The communications to the cars and to the officers is strong.

If the system fails, the City will lose out on the computer aided dispatching, police reports, Automatic Vehicle Locator (telling the dispatch exactly where the car is), Ohio Instant Based Recording among other things. OH1 – traffic accidents was upgraded last July, as of January 1<sup>st</sup> the the City's Police Department has to use the new OH1 and is back using paper on our accidents. The time spent on reports has increased from 10 minutes to 40 minutes. Providing the public with a police report has also become more time consuming.

Streaming Video is done from the Police Department. The Dispatch Center sees the police car driving real time. Seeing that car increases the safety of the police officer. The supervisor has the ability to access that car and see where the car is and what they are doing.

In 2014 the Police Department is going to explore the use of body cameras. A camera that the officer will wear. A fund called the Law Enforcement Trust Fund is a fund that can only be used for certain items. To purchase the cameras for the entire department would cost approximately \$3,500.

A snow ban goes into effect when the snow exceeds two inches. A snow ban can be called into effect by the City Manager, the Street Superintendent and then the Police Chief. The signs are posted at the entrance to the City. The City does not tow the car away, attempts are made to locate the owner. If the owner cannot be found, the car can get plowed in. This is not a large issue in the City. Once the snow is cleared from the roads, the snow ban is over.

Parking on the street is 24 hours except in the downtown. Abandoned cars are enforced. In the Downtown there is no parking between 3 a.m. and 5 a.m. The City used to sweep the streets between 3 a.m. and 5 a.m. The City now sweeps the streets during the day.

There are multiple companies that sell the Dispatch Centers.

## Citizens –

Bill Baker, 440 Blaine Street, Geneva, OH

Mr. Baker stated that he had spoken to Superintendent Bittner a couple of times. Mr. Baker provided a short anecdote. Mr. Baker stated that first impressions are what people go with. It was stated in the newspaper that the price of picking up yard waste would be \$60 to \$65. People are saying no way; they will collect it and then burn it. The right thing to do is to give the City time to figure this out. Right now there is a perception problem.

Mr. Baker had at the last meeting agreed to give the City until March. Mr. Baker requests that the City get in front of this and go back to the citizens and let them know the City is looking into it.

Mr. Buskirk invited Mr. Baker to the next Service Committee at which yard waste will be discussed.

Mr. Baker asked members of the press in attendance to print the topic again with the whole story.

Mr. Buskirk stated that the news media does their best to convey topics of discussion; however, they are only providing a snapshot of what goes on.

The City is required to maintain, including salting and plowing, the portion of the State Routes inside the City limits. However, the State controls those Routes. The City is required to pay 20% of the cost of resurfacing the State Routes.

Comment that last Saturday Route 84 remained unplowed the entire day. Superintendent Bittner stated that Route 84 was plowed

Short discussion was had regarding alternatives to road salt. The City has looked into beat juice and many other alternatives, none have panned out.

## Items for Consideration of Council –

**Ordinance No. 3133.** An Ordinance Amending Chapter 452.03 Prohibited Standing or Parking Places to Include Additional Provisions for Prohibited Parking Or Standing. Second Reading.

**Ordinance No. 3134.** An Ordinance to Create Fund – 646 – Sanitary Lift Station Improvement Issue I Fund, and declaring an emergency.

Superintendent Hydinger stated that this grant will address two lift stations. The Millwood lift station is having problems with disposable wipes clogging up and jamming the pumps. The Roosevelt lift station is bolted to a base. In order to work on it, you must plug the sewer, go in and unbolt it and pull it up unlike the other lift stations that are submersible pumps which can be pulled up. The Roosevelt Lift Station will be a safer station to work in when complete.

This project was approved in July along with the Elm Street water rehab. All of the money for this project is in the budget approved by Council. Four thousand dollars (\$4,000) of the project will be in-kind services done by the City. The fund is set up after the money is budgeted.

Motion by Mike Shupska seconded by Howard Anderson to declare Ordinance 3134 an emergency measure. Roll call, 7 yeas. Motion by Tim Miller, seconded by Howard Anderson that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3134 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Ordinance No. 3134 duly passed.

**Ordinance No. 3135.** An Ordinance to Amend the 2014 Budget through Appropriations and Funds Transfers, Attached Hereto and Marked Exhibit "A", and declaring an emergency.

The CHIP Grant is the City's ninth CHIP Grant to assist low-income residents in upgrading their homes. The City has received approximately 4.5 million dollars in investment through this grant. The grant is available to assist low income residents with owner rehab, rental rehab as well as first time homeowner assistance. There is no local match for this grant.

Motion by Susan Hagan seconded by Mike Shupska to declare Ordinance 3135 an emergency measure. Roll call, 7 yeas. Motion by Tim Miller, seconded by Susan Hagan that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3135 be placed on the final roll for passage. Roll call, 7 yeas. Roll call on passage, 7 yeas. Ordinance No. 3135 duly passed.

### **City Manager's Report –**

Steve Vincent will retire from the Street Department on Friday. The City is hosting a retirement luncheon at noon. Council is invited to attend. Mr. Vincent has been with the City 30 years.

There is a 534 CIC meeting coming up tomorrow. Council needs to appoint a representative. Meetings are held during the day. Council can appoint a council member or a City official. David Per Due volunteered to be appointed. Susan Hagan volunteered to be the alternate.

Motion to appoint David Per Due to the 534 Community Improvement Corporation Board with Susan Hagan as the alternate was made by William Buskirk and seconded by Mike Shupska. 6 yeas, 1 abstention. Motion passed.

The City has not heard back from the State regarding the request to reprogram RLF dollars to Phase IV of the streetscape project. CDBG applications will be coming out in the next three weeks.

**Unfinished Business** – None.

**New Business** - None.

**Payment of Bills** -

The \$6,514.88 paid to Robert G. Stein is for the arbitration of the attendance policy issue. Mr. Stein was the arbitrator.

The 194 hours of overtime in a two week period for the Fire Department was due to lengthy fire calls during that time period as well as time off at year end.

**Committee Reports** -

A Service Committee Meeting will be held February 6, 2014 at 5:30 p.m. The topics of discussion will be Yard Waste, Right of Way Ordinance, and Streetscape.

Mr. Pearson requested a Safety Committee meeting be scheduled in the first couple of weeks of March.

A Utility Committee Meeting will be held February 10, 2014 at 5:30 p.m.

A Planning Commission Meeting is scheduled for February 5, 2014 at 5:30 p.m.

**Citizens** - None.

Motion was made by Tim Miller at 7:47 p.m. to adjourn to Executive Session to discuss negotiations for JEDD III. The motion was seconded by Susan Hagan. 7 yeas. Motion passed.

Motion was made by Tim Miller to reconvene the Council Meeting. Motion was seconded by Susan Hagan. 6 yeas. Motion passed.

Council Reconvened at 8:25 p.m.

Council meeting adjourned at 8:26 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council