

MINUTES  
City of Geneva  
Council Meeting  
January 25, 2016  
7:00 p.m.

Tim Miller opened the Council Meeting at 7:00 p.m.

Roll Call – Tim Miller, Susan Hagan, David W. Per Due, William Buskirk, and Philip Cordova.

Absent: Jessica Stamper.

Pledge of Allegiance to the Flag was said and prayer was offered by Pastor David Lettau – Community Baptist Church.

Motion was made by David W. Per Due to approve the Minutes of the January 11, 2016 Council Meeting, seconded by Susan Hagan. Roll call, 4 yeas, one abstention. Motion passed.

**Presentation** – Finance Department – Traci Welch, Presenting.

The ending carryover was \$200,000 more than was anticipated. The City will be looking at recommendations for additional capital projects in 2016 as a result.

The Finance Department has been entering the working budget and issuing purchase orders. The Department will have the first Ordinance to amend the budget for the next Council meeting which will include the re-appropriation of unused 2015 donations.

The Finance Department is looking at upgrading the financial and payroll software in mid-summer. The Department will hold off on upgrading the utility billing software until the AMI project is complete.

The new software will provide the ability for paperless purchase orders out to the departments as well as paperless payroll routing.

The Finance Department has begun preparing documents for the 2015 Audit.

**Citizens** - None.

**Items for Consideration of Council** – None.

**City Manager's Report** -

The City will be going out for bids for a residential trash pick-up contract. The current contract was a five year contract with three single year renewals. The City will also be asking for changes. The current contract ends in March.

Mr. Starkey stated that it was impressive how well the employees were able to keep up with the recent snow event including the clean-up of the Downtown. The City will be looking at

equipment to help expand the sidewalk snow removal project. The City received a lot of positive comments on the Downtown.

The JEDD III project includes removal of trees. The long eared bat and Indiana Bat are a concern. Mr. Hydinger has been working with CT Consultants on estimates to remove the trees within the window of opportunity before the mating season begins. Trees with trunks larger than three inches must be down by March 31<sup>st</sup>.

The point repairs on Elm Street begin tomorrow.

Amanda White and Doug Starkey attended the Economic Development Breakfast held at the County Commissioners.

Winterfest is February 5<sup>th</sup> and 6<sup>th</sup>.

**New Business –**

A press release will be issued for the open council seat with a due date of Friday, February 26, 2016.

**Committee Reports – None.**

**Citizens –**

Bill Baker  
440 Blane Street, Geneva, Ohio

Mr. Baker inquired about the results of the Transportation meeting that was held on Tuesday. Mr. Starkey stated that the meeting was cancelled due to weather but will be rescheduled.

Pastor David Lettau – Community Baptist Church

Pastor Lettau expressed his concern that sidewalks are not be shoveled and pedestrians are forced to walk in the street. Pastor Lettau requested Council pass an ordinance to encourage citizens to clean the sidewalks especially near the hospital. Mr. Lettau also suggested that as oil prices are down, it may be a good time to be aggressive in paving some of the streets. Route 20 is in dire need of repaving.

Mr. Per Due stated that the City is taking an aggressive approach regarding cleaning the sidewalks. Ordinances are in place regarding snow removal on sidewalks. This is difficult for older residents.

In the latest snow event, West Main was in good shape except for two or three houses.

Mr. Starkey stated that information regarding sidewalk removal ordinances will be put on Facebook along with a reminder that kids are walking to school.

Many years ago the City cleared snow from the sidewalks in Downtown. The City has just begun to do so again and would like to expand the program to East and West Main as well as Sherman Street.

Main Street is a State Route, therefore, the repaving is a State project. The State has scheduled repaving for 2021. The State will pay 80% and the City will pay 20%. The City is charged with maintaining the road and crews will be patching as soon as it is possible to do so.

As of the last snow event the City has used 300 tons of the 900 tons of salt the City bid on. The City must receive 80% of the amount of salt bid. The City can store a maximum of 200 tons. At the current rate of use, the City may use half.

A salt bin was included in the Capital Budget this year. If the salt dome is full, the City will still be required to store the remainder.

Susan Hagan made a motion to adjourn to executive session to discuss sale of property at 7:17p.m. David W. Per Due seconded the motion. Roll call on passage, 5 yeas. The motion duly passed.

David W. Per Due made a motion to reconvene at 7:32 p.m. Susan Hagan seconded the motion. Roll call on passage, 5 yeas. The motion duly passed.

Council meeting adjourned at 7:32 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council