

**MINUTES**  
**City of Geneva**  
January 12, 2015

7:00 p.m.

Tim Miller opened the Council Meeting at 7:00 p.m.

Roll Call – Tim Miller, Howard Anderson, Susan Hagan, Mike Shupska, William Buskirk, and David W. Per Due

Pledge of Allegiance to the Flag was said and prayer was offered by Phyllis Dunlap, Clerk of Council.

Motion was made by David W. Per Due to approve the minutes of the December 19, 2014 Special Council Meeting, seconded by Howard Anderson. Roll call, 6 yeas. Motion passed.

**Department Presentation** – Water Department, David Gilbert, Presenting

Mr. Gilbert is requesting to apply for the Bureau of Worker's Compensation Safety Grant to purchase a Valve Exercise Trailer at a cost of \$60,000. The City's share would be \$20,000.

Currently, the Department exercises the critical valves, ten inches and higher, and one-quarter of the rest each year. It takes one-hundred (100) turns for a sixteen inch (16") valve to completely closed and then completely opened. This is currently done manually. The Valve Maintenance Trailer has a pressure washer with a nine gallon tank of water, a debris tank similar to a shop-vac (it is 250 gallons), the hydraulic exerciser that logs all of the turns. It is GIS labeled and has an accessory jack hammer. This equipment would allow the City to cut out the street, jackhammer the spot, hydro-excavate down, move the valve box over, get it lined back up or pull it and place it if needed. This equipment would allow the Department to exercise all the valves once a year. With regard to speed, there is an array of settings from 15 PSI to 700 PSI. This equipment will cut the time to do the task by one-quarter. The task will continue to require two guys, one will be flushing the hydrant.

Mr. Shupska commented that because the valves get exercised, they will not need to be replaced as often which will be a cost savings.

EPA recommends that critical valves be exercised once a year and all other valves once every two years.

The City has 400 mainline valves and over 470 hydra-valves.

The cost of the equipment is \$60,000. If the City were to be awarded the grant, the cost to the City would be \$20,000. The application deadline is open-ended.

Mr. Miller and Mr. Per Due are in favor.

The water conservation order has been lifted. Mr. Gilbert has requested to be notified before any future press releases of this nature. The conservation order was issued after the temperature dropped, conditions were right and ice migrated towards the intake plant. The interchange valve on the west side of town with Lake County is closed back down.

There have not been any water main breaks this winter.

**Citizens** –

Tim Miller read a Proclamation for James Pearson.

Mr. Pearson began his tenure with the City of Geneva on October 10, 1974 and has served the City for forty (40) years.

Mr. Miller stated that Mr. Pearson is a great leader and made Mr. Miller's time as council member very easy.

Mr. Pearson thanked Council and Staff.

Ms. Hagan thanked Mr. Pearson for his open door policy and knowledge related to the City. Ms. Hagan stated that Mr. Pearson is the epitome of what public service represents.

Howard Anderson made a Motion to Adjourn to Executive Session to discuss Personnel – Appointment. David W. Per Due seconded the motion. 6 yeas. Motion passed at 7:18 p.m.

Howard Anderson made a Motion to Reconvene. Susan Hagan seconded the motion. 6 yeas. Motion passed at 7:28 p.m.

**Items for Consideration of Council** –

**Ordinance No. 3153.** An Ordinance Replacing Chapter 1043 Industrial Pretreatment. Third Reading. Roll call on passage. 6 yeas. The motion duly passed.

**Ordinance No. 3154.** An Ordinance to Create Fund “821 – Wireless Telecommunications Trust Fund”, and declaring an emergency.

Motion by David Per Due, seconded by Howard Anderson to declare Ordinance 3154 an emergency measure. Roll call, 6 yeas. Motion by Howard Anderson, seconded by David Per Due that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3154 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Ordinance No. 3154 duly passed.

**Ordinance No. 3155.** An Ordinance Directing the City Manager to Enter Into an Agreement with the Geneva CIC for the Transfer of Properties Pursuant to R.C. 1724.10, Directing the City Solicitor to Prepare Quit-Claim Deeds and Directing the City Manager to Execute and Deliver Deeds, and declaring an emergency.

Ordinance No. 3155 was placed on the Agenda for a first reading. Motion by David Per Due to modify the Ordinance to include an emergency measure, seconded by Howard Anderson to declare Ordinance 3155 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by David Per Due that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3155 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Ordinance No. 3155 duly passed.

**Ordinance No. 3156.** Amending the Compensation of Officers and Employees of the City of Geneva Effective January 1, 2015 Amending Chapter 250 of the Codified Ordinances, Repealing Ordinance No 3150, and declaring an emergency.

There were a couple of typos that were corrected, 1% should have been 2% and a clarification to the HSA.

Motion by Susan Hagan, seconded by Howard Anderson to declare Ordinance 3156 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by Howard Anderson that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3156 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Ordinance No. 3156 duly passed.

**Resolution No. 3308.** A Resolution Authorizing the City Manager to Submit an Application to the Bureau of Workers Compensation for the Safety Grant, and declaring an emergency.

Motion by Howard Anderson, seconded by Susan Hagan to declare Resolution 3308 an emergency measure. Roll call, 6 yeas. Motion by Howard Anderson, seconded by Susan Hagan that the rule of law requiring certain Resolutions be read at three separate meetings be waived and suspended and Resolution 3308 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Resolution No. 3308 duly passed.

**Ordinance No. 3157.** An Ordinance Establishing the Position of Acting City Manager, and Appointing an Acting City Manager, and declaring an emergency.

Council has asked Jennifer Brown to take on the role of Acting City Manager pending James Pearson's retirement. Ms. Brown has agreed.

Motion by Mike Shupska, seconded by Susan Hagan to declare Ordinance 3157 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by Mike Shupska that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3157 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Ordinance No. 3157 duly passed.

**Ordinance No. 3158.** An Ordinance Authorizing the Acting City Manager and the Director of Finance to Sign Checks on Behalf of the City, and declaring an emergency.

All checks are dual signature.

Motion by David W. Per Due, seconded by Susan Hagan to declare Ordinance 3158 an emergency measure. Roll call, 6 yeas. Motion by Susan Hagan, seconded by David W. Per Due that the rule of law requiring certain Ordinances be read at three separate meetings be waived and suspended and Ordinance 3152 be placed on the final roll for passage. Roll call, 6 yeas. Roll call on passage, 6 yeas. Ordinance No. 3158 duly passed.

**City Manager's Report** – None.

**Unfinished Business** – None.

**New Business** –

Appointments to the Soccer Advisory Board; 2 re-appointments and 2 new appointments: Nicoleta Lechintan, Todd Vennis, Chris Dewey, and Brent Carrick.

Howard Anderson made a motion to appoint Nicoleta Lechintan, Todd Vennis, Chris Dewey and Brent Carrick to the Soccer Advisory Board. Mike Shupska seconded the motion. 5 yeas, 1 abstention. The motion duly passed.

David W. Per Due made a motion accept nominations for Vice President. Mike Shupska seconded the motion. 4 yeas. 2 nays. The motion duly passed.

Mike Shupska nominated David W. Per Due.

Susan Hagan nominated Howard Anderson.

Mike Shupska made a motion to nominate David W. Per Due. William Buskirk seconded the motion. 3 yeas. 3 nays. The motion failed.

Susan Hagan made a motion to nominate Howard Anderson. Tim Miller seconded the motion. 3 yeas. 3 nays. The motion failed.

Mr. Miller made a motion that this be tabled until Council has the seventh council member.

Mr. Buskirk stated that both motions by definition failed.

**Payment of Bills** – None.

**Committee Reports** – None.

**Citizens** –

Greg Strnisa  
Geneva Pro Cuts, 50 South Broadway, Geneva, Ohio

Mr. Strnisa bought his building in the 1950's; after Mr. Pearson took over, what an improvement. The City has made a great step forward.

Howard Anderson made a motion to adjourn to executive session to discuss Personnel – Appointment at 7:45 p.m. Susan Hagan seconded the motion. 6 yeas. Motion passed.

Howard Anderson made a motion to reconvene at 8:35 p.m. Susan Hagan seconded the motion. 6 yeas. Motion passed.

Council meeting adjourned at 8:35 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council